



Data Protection Notice

Horizon Europe Information Day 19 November 2021

In accordance with the Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data ('Regulation'), the European Research Executive Agency ('Agency' or 'REA') collects your personal information only to the extent necessary to fulfil a precise purpose related to our tasks.

1. WHY DO WE COLLECT YOUR PERSONAL DATA?

The MSCA **Staff Exchanges** programme funds short-term international, interdisciplinary and inter-sectoral exchanges of staff members involved in R&I activities. The aim is to develop sustainable collaborative projects between different organisations from the academic and non-academic sectors (in particular SMEs), based in Europe and beyond.

The first Staff Exchanges call for proposals is open for applications before 9 March 2022. Therefore, to attract potential applications the REA A3 unit is preparing a dedicated information session. The session will take place on **19 November 2021 (10:30-12:30)** as an open online (recorded) webinar with audience engagement via the Slido tool.

The objective of the event is to inform the audience of funding opportunities and to answer their questions.. The audience will join the session via a webstreaming link.. The speakers will be making their contributions through moderated sessions on the Microsoft Teams platform.

Participants will not be required to register. They will receive by email or from corporate social media accounts a link that they can access if they wish to participate in the event. Questions from participants will be collected by writing during the event via [Slido](#). The speakers will reply to questions (video/audio/in writing) during the event.

Three previous MSCA RISE project coordinators will share their experience and promote the action in testimonials that might be recorded before the event and streamed during the event.

2. WHO IS RESPONSIBLE FOR THIS PROCESS?

The controller is the European Research Executive Agency (REA) represented by its Director Mr Marc TACHELET. For organisational reasons, the role of the data controller is exercised by Ms Monika HOLIK (Head of Unit A3 MSCA Staff Exchanges) of the REA. If you have a question regarding your personal data, please contact the Research Executive Agency using the following email address: REA-MSCA-HE-SE@ec.europa.eu.

The purpose of this processing operation is to invite the participants to the online event. The specific features of this event are the following:

- 1) A web page with information on how to join the event;
- 2) An online web-streaming event (live with recording web stream via SCIC streaming service for the external participants of a Microsoft Teams Panel discussion consisting of Commission Staff and invited speakers). The meeting is taking place on the morning of 19 November 2021. Representatives from the European Commission and the Research Executive Agency will provide some introductory speeches and invited speakers will provide testimonials from their experience working in a similar

action of H2020 (MSCA-RISE). After the presentations, the core part of the online event will focus on questions and answers. All questions are processed via Slido.

The participants are invited to raise the questions anonymously. Where data subjects identify themselves this will be solely based on their consent (Article 5.1 (d) of the Regulation). REA will disregard this type of data, which will be deleted after the session. However, if they provide profile data and do not interact anonymously, then the data and information entered by the participants (profile and content) via Slido during the event are accessible by authorised Commission staff, REA staff as well as authorised Slido staff and service providers (for supplying the service: technical data). For further information on data processed by the tool operators, we highly recommend to check the privacy policy of Slido (www.slido.com) Additional information/material such as the conference report may be published on the Research Executive Agency / European Commission website without sharing any personal data.

3. WHAT IS THE LEGAL BASIS TO COLLECT YOUR DATA?

This processing activity is based on Article 5(1)(a) of the Regulation, it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in REA by the following legal acts:

- European Commission Implementing Decision 2013/778/EC of 13 December 2013 establishing the European Research Executive Agency and repealing Decision 2008/46/EC;
- The Commission Decision C(2013)9418 final of 20/12/2013 on delegating powers to the Research Executive Agency with a view to performance of tasks linked to the implementation of Union programmes in the field of research and innovation comprising, in particular, implementation of appropriations entered in the general budget of the Union;
- Horizon 2020 External Communication Strategy 2016-2020;
- REA Annual Work Programme;
- REA External Communication Work plan;
- REA Internal Communication Strategy 2017 and beyond.

Where participants provide other personal data than those that are mandatory, the processing activity is based on Article 5.1(d) of the Regulation.

4. WHICH PERSONAL DATA ARE COLLECTED?

For the event organisation, some contact details such as title, first name, last name, and email address have been extracted from the EC internal database (or other public sources) in order to send some targeted invitations. No personal data will be published without consent.

Participants will be informed in the invitation, in the feedback survey, and at the event how the information may be used from Slido and the option for them to be anonymous. The message will be adapted as follows:

“The event will be a fully online event. The Question and Answer with info session presenters/speakers will be done using Slido and replies by live web stream. Therefore, there will be no registration for the event.

By taking part in this event you grant the event organisers full rights to use of any images and materials collected by live web stream and Slido tool for the Commission's internal/external communication products. This might include (but is not limited to) the right to use them in their printed and online publications, social media and press releases. If you do not wish to be photographed (participants plenary session) please inform an event organiser. For those using Slido you can choose not to use your name and select “anonymous” for your questions”.

5. WHO WILL HAVE ACCESS TO YOUR PERSONAL DATA?

a. Who will have access to the data within the Agency?

Authorised staff of the REA Units responsible for the organisation and management of the event, as well as of the European Commission, and authorised Slido staff and service providers (for supplying the service: technical data).

b. Who will have access to the data outside the Agency?

Identification data and contact details processed for the purpose of the organisation and management of the meeting or event will be retained for up to 1 year after the event takes place.

6. WHAT ARE YOUR RIGHTS?

You may exercise your rights of access / rectification / erasure / restriction / data portability / objection (where applicable) by sending an email to REA-MSCA-HE-SE@ec.europa.eu.

7. CONTACT INFORMATION

If you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the following email address: REA-MSCA-HE-SE@ec.europa.eu.

For any further queries please contact:

REA Data Protection Officer (DPO): REA-DATA-PROTECTION-OFFICER@ec.europa.eu

In the event of conflict, complaints can be reported to the European Data Protection Supervisor: EDPS@edps.europa.eu.