



EUROPEAN RESEARCH EXECUTIVE AGENCY (REA)

REA.D - Coordination and Corporate Services
D.1 - Planning, Knowledge and Compliance

Data Protection Notice

Lily database for the management of projects success stories

In accordance with the Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data¹ ('the Regulation'), the European Research Executive Agency ('the Agency' or 'REA') collects your personal information only to the extent necessary to fulfil a precise purpose related to our tasks.

1. WHY DO WE COLLECT YOUR PERSONAL DATA?

Lily is an internal database designed to support the communication activities on achievements of funded research projects and their results. The Lily database has been developed by the European Research Council Executive Agency (ERCEA) to manage information on communication of EU funded projects.

Data stored includes information on EU-funded projects managed by the European Research Executive Agency (REA).

The Lily database has been designed and deployed by the European Research Council Executive Agency (ERCEA), which is the processor, as represented by its Director.

The data processor may be contacted via functional mailbox: ERC-PROJECT-PROMOTION@ec.europa.eu.

2. WHO IS RESPONSIBLE FOR THIS PROCESS?

The controller is the European Research Executive Agency (REA), represented by its Director. For organisational reasons, the role of the data controller has been entrusted by the Director and is exercised by the Head of Unit REA.D1 – Planning, Knowledge and Compliance (delegated controller).

The delegated controller may be contacted via functional mailbox: REA-INFO@ec.europa.eu.

3. WHAT IS THE LEGAL BASIS TO COLLECT YOUR DATA?

Article 5(1) of the Regulation:

- (a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body,
- (2a) processing of personal data necessary for the management and functioning of the Union Institutions or bodies [Recital (22) of the Regulation];

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295 of 21.11.2018, p.39).

By the legal acts:

- COMMISSION IMPLEMENTING DECISION (EU) 2021/173 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital Executive Agency, the European Research Executive Agency, the European Innovation Council and SMEs Executive Agency, the European Research Council Executive Agency, and the European Education and Culture Executive Agency and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU;
- COMMISSION DECISION C(2021)952 of 12.2.2021 delegating powers to the European Research Executive Agency with a view to the performance of tasks linked to the implementation of Union programmes in the field of Research and Innovation, Research of the Fund for Coal and Steel and Information Provision and Promotion Measures concerning Agricultural Products comprising, in particular, implementation of appropriations entered in the general budget of the Union;
- REA external communication strategy.

4. WHICH PERSONAL DATA ARE COLLECTED?

From REA authorised staff

- Name, Surname and user login;
- Personal number;
- Contract start date;
- Contract end date;
- Users' units;
- Office address;
- Office phone number;
- Office e-mail address.

From beneficiaries

- Project Acronym
- Project Title
- Call name
- Point/Project Coordinators (PCOCO)/ Marie Skłodowska-Curie Action (MSCA)
Individual fellows: First and last name

5. RECIPIENTS OF THE DATA

Access is always on a need-to-know basis.

REA

Based on a need-to-know, authorised staff members of the REA. D.1 Communication and feedback to policy sector, communication correspondents in operational units and project officers can have access for communication purposes.

ERCEA (acting as processor)

The Lily database is not accessible from outside REA, except to ERCEA IT Staff members with a role to maintain Lily.

REA will not transfer your personal data to third countries (outside EU/EEA) or international organisations.

In addition, data may be disclosed to public authorities, which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law and shall not be regarded as recipient (such as the European Court of Justice, OLAF, EPPO, etc.). The processing of those data by those public authorities shall comply with the applicable data protection rules according to the purpose of the processing.

6. HOW LONG DO WE KEEP YOUR PERSONAL DATA?

REA applies the principles and retention periods indicated in [Common Retention List](#) of the Commission by analogy.

Retention time is in line with the retention policy of REA grants available on the Funding & tender opportunities portal Single Electronic Data Interchange Area (SEDIA).

For beneficiaries receiving EU funding, personal data is retained for 10 years after the end of the year following closure of the action.

7. WHAT ARE YOUR RIGHTS?

You have the right to access your personal data and may exercise your right of information / access / rectification / erasure / restriction / data portability / objection / withdrawal of consent by contacting the data controller at: REA-INFO@ec.europa.eu.

Your request to exercise one of the above rights will be dealt within one month. This period may be extended pursuant to Art 14.3 of the Regulation.

Your right to information, access, rectification, erasure, restriction or objection to processing, may be restricted only under certain specific conditions as set out in the applicable [REA Restriction Decision](#), in accordance with Article 25 of the Regulation. Restrictions may also apply due to communication of a personal data breach or due to the confidentiality of electronic communications.

Further to the above, data subjects may contact the REA Data Protection Officer (DPO): REA-DATA-PROTECTION-OFFICER@ec.europa.eu

In case of conflict, complaints can be addressed to the European Data Protection Supervisor: EDPS@edps.europa.eu

8. CONTACT INFORMATION

In case you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the following email address: REA-INFO@ec.europa.eu.

Further to the above, the following instances can be addressed to:

REA Data Protection Officer (DPO): REA-DATA-PROTECTION-OFFICER@ec.europa.eu

In case of conflict, complaints can be addressed to the European Data Protection Supervisor: EDPS@edps.europa.eu.