



EUROPEAN COMMISSION
RESEARCH EXECUTIVE AGENCY

RECORD OF PERSONAL DATA PROCESSING ACTIVITY

In accordance with Article 31 of the Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data ('Regulation'), individuals whose personal data are processed by the Research Executive Agency ('REA' or 'Agency') in any context whatsoever are to be protected with regard to the processing of personal data and the Agency has to keep records of their processing activities.

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NAME OF THE PROCESSING ACTIVITY

COV 2020 BIKE PHOTO CONTEST

1. MANDATORY RECORD UNDER ARTICLE 31 OF THE REGULATION

1.1. Name and contact details of controller

The controller is the Research Executive Agency (REA). For organisational reasons, the role of the data controller is exercised by the Assistant of Head of Department C of the REA. The controller may be contacted via functional mailbox: REA-GREEN@ec.europa.eu.

1.2. Name and contact details of the Data Protection Officer (DPO)

María Francisca Brunet Company

REA-DATA-PROTECTION-OFFICER@ec.europa.eu.

1.3. Purpose of the processing

The COV 2020 Bike Photo Contest aims at promoting the use of bicycle as a commuting means in times of pandemic. It is a call for volunteers to help illustrate the protection, joys and benefits cycling offers for going to the office. The provided pictures will help in convincing hesitating colleagues to take the big leap and adopt bicycle to replace less advantageous transport solutions.

Personal data are necessary to identify picture owners, to protect their copyrights and to help the jury decide who the winners are.

1.4. Legal basis for the processing

Article 5(1)(d) of the Regulation (EU) 2018/1725 (Data Protection Regulation), (d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

1.5. Categories of data subjects

REA staff applying to the COV 2020 Bike Photo Contest.

1.6. Categories of personal data

Identification data and data on telephone numbers and communications:

- First name, last name and e-mail address.

Information concerning the physical characteristics of persons:

- Pictures submitted by participants for the COV 2020 Bike Photo Contest.

1.7. Retention time (time limit for keeping the personal data)

REA will keep the data (pictures, first name and last name of the person, email) for the duration of the COV 2020 Bike Photo Contest, from July 2020 until one year after the competition is over.

The pictures submitted by REA participants of the COV 2020 Bike Photo Contest will be used only for the related communications on the competition. The pictures will be kept for maximum 1 year and then will be deleted.

1.8. Is any further processing for historical, statistical or scientific purposes envisaged? NO Recipients of the data

Who will have access to the data within the Agency?

- Authorised REA staff having access to the FMB REA-GREEN
- the COV 2020 Bike Photo Contest jury members of the REA.
- REA staff through the web gallery available on the Bikologist blog;

Who will have access to the data outside the Agency?

- Authorised personnel in charge of managing the Bikologist FMBs in the ERCEA and in the EASME
- The COV 2020 Bike Photo Contest jury members of the ERCEA and EASME.
- ERCE, and EASME staff through the web gallery available on the Bikologist blog;
- EASME staff managing the Velomai app;
- The staff of the EU institutions and bodies that have access to the ERCEA intranet via MyIntraComm.
- Authorised staff in the IT Unit and DG DIGIT in charge of developing, hosting and maintaining the IT system.
- In addition, certain administrative details may be disclosed, in compliance with the relevant current legislation and established case law, and on a temporary basis to legislative or supervisory bodies, as well as auditing bodies or courts.

1.9. Transfers of personal data to third countries or international organisations

Are there any transfers of personal data to third countries or international organisations? No

1.10. High-level description of security measures

The data - directly or indirectly received- will be stored in the REA drive: inside the FMB REA-GREEN@ec.europa.eu a dedicated folder will be created to collect all the data related to the competition.

In addition, a dedicated shared folder in ERCEA Biokologist blog will be created with access only to authorised staff from REA, ERCEA and EASME organising the competition and to the COV 2020 Bike Photo Contest jury members.

The security measures to protect those data are the one in place for the general access to the internal drive of REA, EASME and ERCEA, and the dedicated folders will have limited access rights to the authorised staff.

1.11. Data Protection Notice

A Data Protection Notice (DPN) relevant to this data processing activity is available under the REA Intranet (Section "Data Protection"): in the gREAn group webpage.