



Data Protection Notice

“REA contact form on Europa”

In accordance with the Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data¹ (‘the Regulation’), the European Research Executive Agency (‘the Agency’ or ‘REA’) collects your personal information only to the extent necessary to fulfil a precise purpose related to our tasks.

1. WHY DO WE COLLECT YOUR PERSONAL DATA?

The REA [contact form](#) is a functionality accessible via the Agency [website](#) through which you may send enquiries on activities related to the programmes managed by REA. We process your personal data only to receive your enquiry and send you our reply.

We do not publish your personal data and do not use them for an automated decision-making, including profiling.

During your visit of the Agency website you are prompted to accept or refuse first-party cookies used by [Europa](#), and [third-parties cookies](#) to view content provided by third parties. First-party cookies are used by Europa to remember your preferences (such as username, language, etc.) for a certain period of time (until the browser is closed), make the website operational (operational, authentication and technical cookies) and gather analytics (analytics cookies). The analytics cookies do not collect any personal information but assess how you interact with the website.

2. WHO IS RESPONSIBLE FOR THIS PROCESS?

The controller is the European Research Executive Agency (REA). For organisational reasons, the role of the data controller has been entrusted to the Head of Unit REA.D1 – Planning, Knowledge and Compliance.

The data controller may be contacted via functional mailbox: REA-INFO@ec.europa.eu.

3. WHAT IS THE LEGAL BASIS TO COLLECT YOUR DATA?

Article 5(1) of the Regulation:

- (a) The processing of personal data is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body²;

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295 of 21.11.2018, p.39).

² **Council Regulation (EC) No 58/2003** of 19 December 2002 laying down the statute for executive agencies to be entrusted with certain tasks in the management of Community programmes, OJ L 11, 16.1.2003; **REA Establishment act**: Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital

- (a2) processing of personal data necessary for the management and functioning of the Union Institutions or bodies (Recital (22) of the Regulation);
- (d) Article 5(1)(d) of the Regulation, the processing of personal data is based on data subjects' consent for any personal data indicated voluntary in the enquiry.

4. WHICH PERSONAL DATA ARE COLLECTED?

- Mandatory identification data
 - First name and last name;
 - E-mail address;
 - IP address.
- Any other categories of personal data that you voluntarily insert in the Contact form.

5. WHO WILL HAVE ACCESS TO YOUR PERSONAL DATA?

a. WHO WILL HAVE ACCESS TO THE DATA WITHIN THE AGENCY?

- Authorised staff of the REA Communication and Policy Feedback sector;
- Authorised staff of other REA departments and units to which the REA Communication and Policy Feedback sector may forward the enquiry to ensure an appropriate reply.

b. WHO WILL HAVE ACCESS TO THE DATA OUTSIDE THE AGENCY?

- Authorised staff of other European Union institutions, bodies or agencies to which the REA Communication and Policy Feedback sector may forward the enquiry to ensure an appropriate reply;
- Authorised staff of DG COMMUNICATION as processor for data collected with first-party cookies during your visit of the REA [website](#).

Where applicable, you will be informed in our reply about which service your enquiry has been forwarded to.

The access is restricted to the information necessary for the legitimate performance of tasks within the competence of the recipient. The recipients of your personal data are reminded of their obligation not to use the data received for other purposes than the one for which they were transmitted. Your personal data are not published.

REA will not transfer your personal data to third countries (outside EU/EEA) or international organisations.

In addition, data may be disclosed to public authorities, which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law and shall not be

Executive Agency, the European Research Executive Agency, the European Innovation Council and SMEs Executive Agency, the European Research Council Executive Agency, and the European Education and Culture Executive Agency and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU; and, **REA Delegation Act**: Commission Decision C(2021)952 of 12 February 2021 delegating powers to the European Research Executive Agency with a view to the performance of tasks linked to the implementation of Union programmes in the field of Research and Innovation, Research of the Fund for Coal and Steel and Information Provision and Promotion Measures concerning Agricultural Products comprising, in particular, implementation of appropriations entered in the general budget of the Union.

regarded as recipient (such as the European Court of Justice, OLAF, EPPO, etc.). The processing of those data by those public authorities shall comply with the applicable data protection rules according to the purpose of the processing.

6. HOW LONG DO WE KEEP YOUR PERSONAL DATA?

REA applies the principles and retention periods indicated in the [Common Retention List of the Commission](#) by analogy. Your emails and related personal data are stored in Outlook for six months and for two years in the REA electronic filing system following manual registration by the authorised staff of the REA Communication and Policy Feedback sector.

7. WHAT ARE YOUR RIGHTS?

You may have access to your personal data and may exercise your right of information / access / rectification / erasure / restriction / data portability / objection / withdrawal of consent by contacting the data controller at: REA-INFO@ec.europa.eu.

Your request to exercise one of the above rights will be dealt within one month from receipt of the request. This period may be extended pursuant to Article 14(3) of Regulation (EU) 2018/1725.

Your right to information, access, rectification, erasure, restriction or objection to processing, may be restricted only under certain specific conditions as set out in the applicable [Restriction Decision](#) in accordance with Article 25 of Regulation (EU) 2018/1725. Restrictions may also apply due to communication of a personal data breach or due to the confidentiality of electronic communications.

8. CONTACT INFORMATION

In case you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the following email address: REA-INFO@ec.europa.eu.

Further to the above, the following instances can be addressed to:

REA Data Protection Officer (DPO): REA-DATA-PROTECTION-OFFICER@ec.europa.eu

In case of conflict, complaints can be addressed to the European Data Protection Supervisor: EDPS@edps.europa.eu.